



JOB POSTING

Position: Head Golf Professional
Zone: Ontario
Facility: Maple Downs Golf & Country Club

Description

Maple Downs is a private Golf & Country Club situated in the rolling hills of Vaughan. Established in 1954, Maple Downs enjoys a complement of 350 family memberships translating into over 640 members. The Club has a “family first” mandate and our team of dedicated staff and professionals deliver exceptional service to our members and guests in all areas including a memorable golf experience on our Score Top 100 ranked golf course. The Club also offers tennis, a swimming pool and a modern clubhouse and amenities.

Reporting to the General Manager, the Head Golf Professional will oversee the performance of all Golf Shop and golfer service operations and ultimately be responsible for performance standards and member satisfaction within the department. The position will promote an exceptional “golf experience” and provide excellent services and programs for all members and guests.

Qualifications / Responsibilities

- Class A member of the PGA of Canada with Head Professional experience
- A demonstrated ability to own and manage all aspects of the Golf Shop retail business
- Recruit, hire, train and motivate Golf Shop and golfer services staff
- Accountable for the implementation of the annual golf operations budget, monthly reporting and budget creation
- Proficient instructor well versed in the latest club fitting and teaching technologies
- Proven leadership, management and organizational skills
- Excellent communication skills and the ability to work closely with the Management Team
- Computer literate and responsible for helping with the creative and updating of the Golf section in the Members’ Only section of the Club website
- Organize and oversee annual golf event fixtures and programs including participation in the internal marketing and administration of the events and programs
- Participate in cross promotion and marketing of all Club events including social, swimming and tennis as an active member of the Management Team
- Familiarity with Jonas and Buzz software an asset
- Ability to implement, enforce and maintain all policies, programs and plans as established by the Board of Directors communicated through the General Manager
- Attend and participate in all necessary Department Head and Committee meetings including but not limited to the Club Captain’s and Green Committees

- Ability to market, schedule and manage any external competitions and events
- Provide support for prospective member sales, new member integration and membership retention programs
- Maintain and promote a well-respected and professional image within the Club, the industry and community

Remuneration

- Salary range between \$80,000 - \$100,000 commensurate with experience
- Golf Shop retail ownership
- Benefits including PGA of Canada annual dues

Start Date: February, 2013

Contact: Applications will be accepted until Wednesday, November 28, 2012. Please email resume and cover letter in the strictest confidence to paul@mapledowns.com or send via regular mail to:

Paul Doucet
General Manager
Maple Downs G&CC
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